



# BENWICK PARISH COUNCIL

11 DODDINGTON ROAD BENWICK MARCH PE15 0UT

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Clerk: Mrs J S RICHARDSON

To Members of the Council

7<sup>th</sup> April 2020

You are hereby summoned to attend a Meeting of Benwick Parish Council for the purpose of transacting the following business.

On Tuesday 14<sup>th</sup> April 2020 at 7.30 p.m.

This will be a "virtual meeting" using Video Conferencing in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public and press are welcome to attend and should email their interest to the Parish Clerk

Yours truly

Mrs J S Richardson  
Clerk/Proper Officer

## AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

**PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.**

**233/19-20 Apologies for Absence**

**234/19-20 Declarations of Interest**

**Councillors to declare any interests in respect of any item to be discussed at this meeting:-**

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

**235/19-20 PUBLIC TIME**

**236/19-20 Confirmation of Minutes**

To sign and approve the Minutes of the Meetings held on 2<sup>nd</sup> March 2020

**237/19-20 COVID-19**

**Emergency Powers**

**a) The following was agreed by an electronic vote and is to be noted retrospectively**

Prepare leaflet to be sent to every house in the village (cost of paper and ink)

Discuss taking over the co-ordination of volunteers but allowing parishioner to still administrate the Benwick Village Coronavirus Support Facebook page

Work with businesses, and local government sections to provide and receive information regarding services etc (already spoke to FDC who are making preparations to mobilise their resources in the middle of next week)

Keep abreast of legal developments which may mean that you can hold a council meeting via teleconference Skype etc

Keep all the Parish Council updated of developments by text and email.

**b) to discuss and agree any further actions required**

**238/19-20 Income & Expenditure**

a) Members to consider and approve the following accounts for payment

Tivoli	Cemetery Maintenance	£133.31
CGM Landscapes	Verge Cutting	£88.96
J Richardson	Admin – 29/03/2020	£448.80
J Richardson	Expenses - Reimbursement	£8.40
EON	Street Light Electricity	£416.02

	Electrical Testing	Street Lighting	£2440.06
		<b>TOTALS</b>	<b>£3535.55</b>
	b) Clerk to report on the March Bank Balances and reconciliation statement		
	c) Clerk to report on year end budget report		
<b>239/19-20</b>	<b>Parish Council Insurance</b>		
	To discuss and agree the requirements of Parish Council Insurance for 2020/21 in line with the Pre-Renewal Invitation		
<b>240/19-20</b>	<b>Planning Application</b>		
	F/YR20/0273/F Erection of a single-storey rear extension to existing dwelling 19 High Street Benwick March Cambridgeshire PE15 0XA		
<b>241/19-20</b>	<b>Street Lighting</b>		
	a) To provide update and discuss and agree any further actions required in relation to Electrical Testing		
	b) To discuss and agree any actions required regarding the street lighting offer by FDC		
<b>242/19-20</b>	<b>Local Highway Improvement Bid</b>		
	a) To discuss and agree any actions relating to the success of the 2020/21 bid		
	b) To discuss and agree options for submission for 2021/22 bid		
<b>243/19-20</b>	<b>Operation Bridges</b>		
	To discuss and agree actions required in line with Operation Bridges to include laying of flowers, book of commemoration, photo and flag flying		
<b>244/19-20</b>	<b>Police Report</b>		
	To discuss and agree actions in relation to Police Report		
<b>245/19-20</b>	<b>Correspondence</b>		
	a) Rural Services Network, bulletin (emailed 06/03/20, 11/03/20, 17/03/20, 31/03/20, 02/04/20, 07/04/20)		
	b) FDC Press releases (emailed 28/02/20, 02/03/20, 11/03/20, 18/03/20, 21/03/20, 25/03/20, 26/03/20, 27/03/20, 31/03/20, 06/04/20)		
	c) Highways Roadworks & events report 1st - 15th March 2020 (emailed 28/02/20), Roadworks & events report 16th - 31st March 2020 (emailed 11/03/20), Roadworks & events bulletin 1st - 15th April 2020 (emailed 27/03/20)		
	d) Highway Events Diary (emailed 02/03/20)		
	e) Highways February Incident Report (emailed 06/03/20), March Incident Report (emailed 06/04/20)		
	f) Scam awareness reports (emailed 06/03/20, 01/04/20)		
	g) Fed up of Dog Fouling in MARCH (emailed 11/03/20)		
	h) Coronavirus briefing for Parish and Town Councils (emailed 11/03/20, 18/03/20, 25/03/20, 26/03/20, 27/03/20, 30/03/20, 31/03/20, 02/04/20, 06/04/20)		
	i) NALC Chief Executive Bulletin (emailed 11/03/20, 06/04/20)		
	j) Tour of Cambridgeshire 2020 & Covid-19 Update (emailed 18/03/20)		
	k) CAPALC Bulletin, March 2020 (emailed 18/03/20)		
	l) Cambridgeshire Matters Newsletter - March 2020 (emailed 18/03/20)		
	m) April to June 2020 Micro Asphalt Works Program (emailed 19/03/20)		
	n) Cambs Acre Coronavirus Update (emailed 27/03/20)		
<b>246/19-20</b>	<b>Motion to exclude Press and Public Legal Matters</b>		
	To provide update and consider actions to be taken		
<b>247/19-20</b>	<b>Agenda Items/Next Meeting</b>		
	The date of the next Parish Council Meeting will be Monday 4 <sup>th</sup> May 2020. Items to be included on Agenda should be with the Clerk by Monday 27 <sup>th</sup> April 2020		